

upgrade of main station service held for thirty days or more; and (4) percent repeat customer trouble and complaint reports related to service.

**Section 512. Report of Delay in Telephone Service Installation.**  
Telephone utilities shall report to the Commission in writing, at intervals of not longer than ninety (90) days, the number of unfulfilled customer orders (held orders) for service within its service area. The report shall list the number of orders not fulfilled within thirty (30) days, within sixty (60) days, and for succeeding thirty (30) day increments as is necessary.

**Section 513. Directories.** Each utility shall publish and distribute, to each of its subscribers on an annual basis, unless otherwise authorized by the Commission, the currently published directory listing of current telephone numbers for all main stations and their subscribers within each exchange, except those who have applied to be exempt from listing as set forth in the utility's filed tariffs.

**Section 514. Customer Owned, Coin or Card Operated Telephone Service Offered to the Public.**

(a) Any person desiring to provide customer owned coin or card operated pay telephone service to the public by ownership or lease of the instrument shall, prior to any provision of service, apply for and obtain a certificate of public convenience and necessity from the Commission under the expedited procedure provided for herein. A form for filing under this expedited procedure will be provided by the Commission upon request. The Commission shall issue the certificate promptly upon the Applicant showing compliance with the regulation set forth herein and the governing rules of the Federal Communications Commission.

(b) The Applicant shall report to the Commission the assigned telephone number to which the customer owned coin or card operated telephone is to be connected.

(c) All customer owned coin or card operated instruments as installed shall:

(i) comply with the mandated Federal registration and other minimum standards and Commission Rule Section 501;

(ii) be located in a safe, well-lit, and easily accessible area;

(iii) provide Operator and 911 (where available) access without the use of coin or credit card;

(iv) be equipped with an adequate, operable ringer, and accept

**incoming calls at no charge;**

**(v) provide access to directory assistance;**

**(vi) be capable of accepting United States coins of 5, 10 and 25 cent denominations;**

**(vii) provide a warning at least 30-seconds before the call is disconnected if the instrument is set for a call time limitation; and**

**(viii) be equipped with the appropriate local exchange directory in usable condition.**

**(e) The following information shall be provided in clear and easy-to-read form, and prominently posted on or at each customer owned coin or card operated pay telephone:**

**(i) rates for local calls and directory assistance;**

**(ii) information concerning call time limitations, if any;**

**(iii) advise the user if the customer owned coin or card operated pay phone is on a line with other phones;**

**(iv) the assigned telephone number;**

**(v) directions for use of the phone including whether local only or local and toll calls can be made;**

**(vi) advise the user that there is free access on the instrument to 911 (if available) and the Operator;**

**(vii) name, telephone number and address of the person certificated to operate the instrument and the means of obtaining refunds or reporting service problems; and**

**(viii) name, telephone number and address of the Wyoming Public Service Commission.**

**(f) The customer owned coin or card operated pay telephone instruments shall provide for the following rates, charges and tariff requirements:**

**(i) except that the charges pursuant to this rule may be rounded up to the next five cent increment if the authorized charge is not evenly divisible by 5, the charge for local calls shall not exceed the rate**

currently authorized the local exchange utility for local calls; the charge for directory assistance shall not exceed the intrastate or interstate charge as is appropriate; and the toll rates or charges shall not exceed the customer dialed calling card rate for U S WEST Communications, Inc., if intraLATA, or the customer dialed calling card rate for AT&T Communications if interLATA;

(ii) the user of the instrument shall not be charged for incompleting calls; and

(iii) the person certificated to interconnect and operate a customer owned coin or card operated pay phone is responsible for all charges arising out of installation and operation of such instrument.

(g) The local exchange utility must offer service to the certificated customer owned coin or card operated pay telephone subscriber under the utility's filed residential or business service access charge rates and tariffs for that class of service without the customer owned coin or card operated telephone. The local exchange utility may also offer service under special tariffs as may be authorized by the Commission, which service will be at the option of the certificated subscriber. The optional individual services may include, but are not limited to, Toll Restriction service Selective Call Screening service, Touch Tone service, certain "custom calling" features, Least Cost Routing service and Directory Assistance service. The utility will provide utility rate refunds to a subscriber under Commission Rule Section 509.

(h) Upon order of the Commission, the local exchange utility shall disconnect service for violation of the Commission's Rules, including this Rule, or the local exchange utility's regulations, and such disconnection is hereby subject to the procedure set forth in Commission Rule Section 504. Reconnection of service by the local exchange utility will be permitted upon the subscriber complying with the Commission's Rules or upon the subscriber's disconnection of any unauthorized coin or card telephone, and shall be accomplished under the tariff and charges of the local exchange utility.

(i) Each local exchange utility shall maintain records concerning the cost of service and revenue data concerning its pay telephone service and the new customer owned coin or card operated pay telephone service.

**Section 614.      Adjustment of Bills for Meter Error.** If, on the test of any service meter such meter shall be found to have a percentage of error greater than that allowed by the Commission, the following provisions for the adjustment of bills shall be observed:

(a) When a meter is found to have a positive average error—i.e., is fast—in excess of two percent (2%) in tests made at the request of the customer, the utility shall refund to the customer an amount equal to the excess charged for the water incorrectly metered, for a period equal to one-half of the time elapsed since the previous test, but not to exceed six (6) months. No part of a minimum service charge need be refunded.

(b) If a meter is found not to register for any period, the utility shall estimate the charge for the water used by averaging the amounts registered over similar periods, preceding or subsequent thereto, or over corresponding periods in previous years.

**Section 615.      Extension of Water Mains by Public Utilities.** Each utility shall file an extension policy for Commission approval. Upon request the Commission will provide guidelines for an extension policy.

## CHAPTER VII

### SPECIAL REGULATIONS - RADIO COMMON CARRIERS

Section 701. Safety and Technical Standards. In order that the utility may provide satisfactory service, all facilities shall be constructed and maintained to provide acceptable levels of quality and reliability and shall conform with the rules of the Federal Communications Commission. All utility facilities shall be constructed and maintained in accordance with ANSI C1.

Section 702. Service Standards. Each utility shall design, maintain and organize its system and operations in such a way to provide acceptable levels of quality and reliability. In addition each utility shall: (1) provide capability in its system for signaling using a recommended 2805 Hz tone interrupted with a standard telephone rotary dial; (2) file with the Commission tariffs providing for service to all transients desiring service and provide such service; (3) provide necessary codes and identification to its customers to enable them to obtain transient service in a foreign compatible system; and (4) take all necessary measures to attenuate interference between its mobile units and the base station(s) of another utility.

Section 703. Certificate Required. Each utility and any person who will become a utility must obtain a certificate of public convenience and necessity to provide either interconnected or noninterconnected utility service.

Section 704. Reports. All radio common carriers shall report to the Commission on an annual basis in accordance with the uniform system of accounts as designated by the Commission.



or (A) To denote increases.



or (R) To denote reductions.



or (C) To denote changes which result in neither increase nor reductions in charges.

(e) Any tariff, supplement thereto, or revised page thereof filed also with the Interstate Commerce Commission or other federal agency which contains rates, charges, or other provisions that apply only to intrastate, a reference shall be shown with explanation that it is intrastate only. (See Section 806).

**Section 819. Power of Attorney and Concurrences.**

(a) Any carrier participating in a tariff issued by an agent shall issue in favor of the agent a Power of Attorney which shall be numbered consecutively in a series of the carrier under a Wyo. P./A. number, one copy of which shall be filed with the Commission. Where the agency tariff is also filed with the Interstate Commerce Commission or other federal agency, one copy of the Power of Attorney filed with that Commission or agency may be filed with the Public Service Commission of Wyoming instead of issuing a separate Power of Attorney; however, it shall carry the notation as follows:

"Wyoming Intrastate Application -- Wyoming P./A. No. \_\_\_\_"

(b) Any carrier concurring in a tariff issued by another carrier shall furnish a concurrence in favor of that carrier under a Wyoming Concurrence (Wyo. C) number and same shall be handled in the same manner as in subsection (a) of this Section for Powers of Attorney.

**Section 820. Interstate Tariffs and Revisions.**

(a) One copy of each tariff applying on interstate traffic from or to Wyoming shall be submitted to the Commission for reference filing, without charge and with all postage, express, or other charges prepaid.

(b) One copy of each tariff applying on interstate traffic other than from or to Wyoming shall be submitted to the Commission upon specific request of the Commission, for reference filing without charge and with all postage, express, or other charges prepaid.

## GENERAL FORMS

**(a) Form No. 1:**

**BEFORE THE PUBLIC SERVICE COMMISSION OF WYOMING**

# COMPLAINT

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**(b) Form No. 2:**

## ANSWER TO COMPLAINT

**BEFORE THE PUBLIC SERVICE COMMISSION OF WYOMING**

\_\_\_\_\_, Complainant )  
 )  
 vs. ) Docket No. \_\_\_\_\_  
 )  
 \_\_\_\_\_, Respondent )

## ANSWER

The above-named respondent, for answer to the complaint in this proceeding, says:

1. That (. . . state allegations of fact by way of admission, avoidance, or denial of the allegations of fact contained in the complaint, designating each paragraph, (a), (b), etc. . . .).

**WHEREFORE, the said respondent prays that the complaint in this proceeding be dismissed (or prays for such affirmative relief as the facts alleged may justify).**

Signed \_\_\_\_\_  
Respondent

\_\_\_\_\_  
Attorney

**Address** \_\_\_\_\_



(c) Form No. 3:

**APPLICATION FOR A CERTIFICATE OF PUBLIC  
CONVENIENCE AND NECESSITY**

**BEFORE THE PUBLIC SERVICE COMMISSION OF WYOMING**

Application of \_\_\_\_\_ )  
for a Certificate of Public Convenience ) Docket No. \_\_\_\_\_  
and Necessity )

**APPLICATION**

The above-named applicant respectfully shows the Commission as follows:

1. That ( . . . describe in detail what applicant proposes to do for which authority is desired, either in the way of new construction or extension . . . ).
2. etc. (Information required by Sections \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, of Chapter II.)

WHEREFORE, applicant prays ( . . . state specifically what type of authority and the terms of the authority requested . . . ).

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

Signed \_\_\_\_\_  
Applicant

\_\_\_\_\_  
Attorney

Address \_\_\_\_\_

(d) Form No. 4:

**APPLICATION FOR AUTHORITY TO ABANDON OR DISCONTINUE  
PUBLIC UTILITY SERVICE OR TO DISCONTINUE THE OPERATION  
OF, OR TO TRANSFER, SELL, LEASE OR OTHERWISE DISPOSE OF  
UTILITY PLANT OR FACILITIES**

**BEFORE THE PUBLIC SERVICE COMMISSION OF WYOMING**

Application of \_\_\_\_\_ )  
for authority to (abandon or \_\_\_\_\_ ) Docket No. \_\_\_\_\_  
discontinue service etc.) \_\_\_\_\_ )  
\_\_\_\_\_ service at \_\_\_\_\_ )

**APPLICATION**

1. The undersigned, engaged in the Public Utility business of operating \_\_\_\_\_ at \_\_\_\_\_ within the State of Wyoming, with its principle offices at \_\_\_\_\_, hereby makes application to the Public Service Commission for authority to (. . . abandon or discontinue service etc. . . ).

2. (. . . Here describe the service to be abandoned or discontinued etc. . . ) at \_\_\_\_\_ in \_\_\_\_\_ County, Wyoming, for the following reasons: (. . . Here state facts upon which application is based. . . ).

3. (. . . State the terms and conditions of the proposed assignment, sale, lease, etc., with the copy of the agreement attached as an exhibit to the application.. ). (Where applicable).

4. (. . . State the effect of the proposed transaction upon the service of the applicant . . . ).

5. (. . . State the method by which the proposed transfer is to be financed .). (Where applicable).

6. (. . . State whether any other utility will be affected and, if so, in what respect . . . ).

**WHEREFORE.** Applicant prays that the Public Service Commission of Wyoming make its order authorizing applicant to (. . . state specifically the relief sought . . . ).

Dated this \_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

Signed \_\_\_\_\_

Applicant

\_\_\_\_\_  
Attorney

Address \_\_\_\_\_

(Verification)

(e) Form No. 5:

**APPLICATION FOR AUTHORITY TO TRANSFER, SELL, LEASE  
OR OTHERWISE DISPOSE OF A PUBLIC UTILITY OR THE  
CONTROLLING INTEREST IN A PUBLIC UTILITY**

**BEFORE THE PUBLIC SERVICE COMMISSION OF WYOMING**

Application of ( . name of utility. . )  
for authority to ( . transfer, sell, etc. ) ) Docket No. \_\_\_\_\_

**APPLICATION**

The above-named applicant respectfully shows the Commission as follows:

1. That applicant is a public utility furnishing service in the \_\_\_\_\_ of \_\_\_\_\_ State of Wyoming.
2. That applicant desires to ( . . . transfer, sell, lease, etc. . . ) its ( . . . business, etc. . . ).
3. That the assignee, lessee, or purchaser is ( . . . give brief description of the assignee, purchaser, etc. . . ).
4. That the assignee, lessee or purchaser of an operating utility shall adopt the rates, rules, regulations and classifications of the former utility in accordance with the provisions of Section \_\_\_\_\_, Chapter II. (When applicable).

**WHEREFORE,** Applicant prays that the Public Service Commission of Wyoming make its order authorizing applicant to ( . . state specifically the relief sought . . ).

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

Signed \_\_\_\_\_  
Applicant

\_\_\_\_\_  
Attorney

Address \_\_\_\_\_

(f) Form No. 6:

**REPORT OF TARIFF CHANGE**

Name of utility \_\_\_\_\_

Address main office \_\_\_\_\_

\_\_\_\_\_  
(Class of Service) Tariff P.S.C. Wyo. No. \_\_\_\_\_ Sheet No. \_\_\_\_\_  
(New tariff designation)

Change \_\_\_\_\_  
(State part of tariff affected by change, such as: applicability, availability, rates, etc.)

Reason for change \_\_\_\_\_

Approximate annual reduction in revenue . . . . . \$ \_\_\_\_\_

Approximate annual increase in revenue . . . . . \$ \_\_\_\_\_

Points affected

Estimated number of customers whose cost  
of service will be:

Reduced

Increased

Unchanged

Remarks: \_\_\_\_\_

\_\_\_\_\_  
(Reporting utility)

By \_\_\_\_\_  
(Name and title)

(g) Form No. 7:

**APPLICATION FOR PERMISSION TO FILE TARIFFS ON LESS  
THAN 30 DAYS NOTICE**

(For other than common carrier transportation utilities only)

Application of \_\_\_\_\_ to ) Docket No. \_\_\_\_\_  
File Tariffs on less than 30 days notice )

**APPLICATION**

The applicant hereby respectfully requests the Public Service Commission that it be permitted to establish the following rates (or other tariff provisions) to become effective \_\_\_\_\_ days after the filing thereof with the Commission:

( . . . State fully the rates or other tariff provisions which it is desired to put into effect . . . ).

Applicant further represents that the said rates or other provisions above-mentioned will be published in Tariff P.S.C. Wyo. No. \_\_\_\_\_ or in Supplement No. \_\_\_\_\_ to Tariff P.S.C. Wyo. No. \_\_\_\_\_ and will supersede and take the place of the rates or other provisions for like service as are set forth in Tariff P.S.C. Wyo. No. \_\_\_\_\_ or Supplement No. \_\_\_\_\_ to Tariff P.S.C. Wyo. No. \_\_\_\_\_ on file with the Commission.

Applicant further bases such request upon the following facts which present certain special circumstances and conditions justifying the request herein made:

( . . . State fully all the circumstances and conditions which are relied upon as justifying the application, and if the rates to be filed state a reduction in the existing rates, the estimated annual saving to the users of the service affected thereby . . . ).

\_\_\_\_\_  
(Name of utility)

By \_\_\_\_\_  
(Name of officer)

\_\_\_\_\_  
(Title of officer)

(h) Form No. 8:

**ACCIDENT REPORT TO THE  
PUBLIC SERVICE COMMISSION OF WYOMING**

(Date) \_\_\_\_\_, 19\_\_\_\_

Name of reporting utility \_\_\_\_\_

Property on which accident occurred (location and description)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of accident \_\_\_\_\_ Time of day \_\_\_\_\_

Commission notified at \_\_\_\_\_ A.M.  
\_\_\_\_\_ P.M. Date \_\_\_\_\_ by (wire, phone, etc.)  
\_\_\_\_\_

**Details of Casualties to Persons**

NAME AND ADDRESS OF PERSON	CLASS OF PERSON	NATURE AND EXTENT OF INJURIES
	Employee on duty	(describe fully, giving number of days of dis- ability - actual or probable - and if killed outright, or death occurred as result of accident so state).
	Employee not on duty	
	Other person	

**Details of Damage to Property**

DESCRIPTION OF PROPERTY	NATURE AND EXTENT OF DAMAGE
(Include all property damage whether owned by reporting utility or others).	





(i) Form No. 9:

QUARTERLY REPORT TO WYOMING PUBLIC SERVICE COMMISSION  
HEATING VALUE OF NATURAL GAS SUPPLIED: MCF SOLD: TOTAL  
REVENUE

REPORT FOR QUARTER ENDED \_\_\_\_\_, 19 \_\_\_\_

COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

DELIVERY POINT \_\_\_\_\_

ELEVATION \_\_\_\_\_ AVERAGE ATMOSPHERIC PRESSURE (PSIA) \_\_\_\_\_

SALES BASE PRESSURE \_\_\_\_\_

PURCHASE BASE PRESSURE (PSIA) \_\_\_\_\_

	ALL DATA AT 60° F.		SALES	
	HEATING VALUE, BTU/CU. FOOT		AT SALES PRESSURE	
MONTH	14.73 PSIA-DRY	SALES PRESSURE PSIA-DRY	MCF	TOTAL REVENUE
1.				
2.				
3.				
TOTAL				
AVERAGE				

TEST EQUIPMENT USED \_\_\_\_ (REC. CAL) (CHROMATOGRAPH) (W/F CAL)

TEST EQUIPMENT WAS LAST STANDARDIZED ON \_\_\_\_\_

REPORT CERTIFIED CORRECT BY \_\_\_\_\_

TITLE \_\_\_\_\_